

CRM Specialist

KEY OBJECTIVES

- 1. Ensure stable work of corporate CRM system Veeva CRM (based on salesforce.com) and event management system (BPM soft)
- Ensure regular CRM system update and configuration to enable promo-cycle performance tracking based on activities in CRM
- 3. Active participation in CRM development governance processes to extend and improve functional capabilities and end-user experience
- 4. Ensure continuous work manual and automated data-exchange interfaces with satellite applications
- 5. Updating user manuals and other training materials. Training sessions for end-users.

STAKEHOLDERS ENGAGEMENT

Reports to: Business Operations Lead

Engages with:

- Sales Force and Marketing teams
- SFE Business Partner
- Business Intelligence team
- Business practice team
- Global and local IT technical and support teams
- 3rd party data provider
- CRM-related cross-functional project teams

JOB RESPONSIBILITIES

- 1. Coordinate enabling of regular promotion cycle set-up in CRM system
- 2. Ensure relevance, completeness, and consistency of data in CRM system and related analytical tools.
- 3. Support and development of regular analytical reports based on CRM data with tight collaboration with SFE business partner and BI team.
- 4. Regular Incidents and Problems monitoring.
- 5. Effective collaboration with IT/IS team.
- 6. Active collaboration with CRM-related cross-functional business projects.
- 7. Ensure up-to-date and relevant content in user guides, system/processes documentation and training materials.
- 8. End-users support

REQUIREMENTS

- 1. 2 years of relevant experience with CRM role, preferably in pharmaceutical companies
- 2. Experience working with BI platforms
- Clear, structured and client-oriented communication style (end-user support and stakeholder's interactions)
- 4. Processes, systems interactions, data flows mapping skills
- 5. Upper-Intermediate English level
- 6. Good analytical and project management skills





PROFESSIONAL SKILLS

- 1. Deep knowledge in salesforce.com (Veeva) architecture and data model, modules functionality
- 2. Experience in data processing (SQL), data analysis with BI platforms
- 3. Advanced MS Office Excel (pivots) and Power point

PERSONAL SKILLS

- 1. Structured way of thinking and communication
- 2. Good analytical skills
- 3. Attention for details
- 4. Proactive approach
- 5. High level of discipline time and quality6. Ability to align priorities in multi-tasking environment
- 7. Driven for result through continuous improvement8. Passion for technologies
- 9. Quick learning abilities

Сделайте вклад в свое развитие в Organon отправляйте резюме на russiarecruitment@organon.com.